

---

**SCHOOL ALLIANCE INSURANCE FUND**

---

**FUND COMMISSIONERS' REORGANIZATION MEETING AGENDA  
July 21, 2022**

- I. Call to Order**
  - II. Open Public Meetings Statement**
  - III. Roll Call**
  - IV. Introduction of Guests**
  - V. Old Business**
  - VI. New Business**
    - A. Election of Officers to Serve Full Fund and Board of Trustees**
      - 1. Resolution 22-01 - Authorizing the Election of the Fund's Officers
    - B. Election of Board of Trustees and Alternate Trustees**
      - 2. Resolution 22-02 - Authorizing the Election of the Board of Trustees
      - 3. Resolution 22-03 - Authorizing the Election of the Alternate Trustees
  - VII. Adjournment**
-

---

**SCHOOL ALLIANCE INSURANCE FUND**

---

**BOARD OF TRUSTEES’  
REORGANIZATION MEETING AGENDA  
July 21, 2022**

**I. Call to Order - Chairperson**

**II. Open Public Meetings Statement - Chairperson**

**III. Roll Call**

**IV. Introduction of Guests**

**V. Approval of Minutes**

**A. Approval of the May 19, 2022 Board of Trustees’ Open Meeting Minutes**

**B. Approval of the May 19, 2022 Closed Meeting Minutes**

**VI. Reports**

**A. Chairperson**

1. Safety & Education Advisory Committee
2. Finance Sub - Committee
3. Claims Sub - Committee
4. SEL Fund Commissioners

**B. Secretary**

**C. Attorney - Saul Ewing Arnstein & Lehr, LLP - M. Paige Berry**

1. Resolutions 22-04 through 22-16
  - a. Appointment of Service Providers
    - (1) Actuary - The Actuarial Advantage
    - (2) Attorney - Saul Ewing Arnstein & Lehr, LLP
    - (3) Auditor - Withum, Smith + Brown
    - (4) Claims Servicing - Highland Claim Services, Inc.
    - (5) Custodian of Funds - Kenneth MacMillan
    - (6) Investment Manager - PFM Asset Management, LLC
    - (7) Loss Control/Safety Administrator - Partnership Safety Consultants
    - (8) Managed Care Organization - Qual-Lynx
  - b. Authorizing the Execution of Contracts with Service Providers
    - (1) Actuary - The Actuarial Advantage
    - (2) Attorney - Saul Ewing Arnstein & Lehr, LLP
    - (3) Auditor - Withum, Smith + Brown
    - (4) Claims Servicing - Highland Claim Services, Inc.
    - (5) Custodian of Funds - Kenneth MacMillan
    - (6) Investment Manager - PFM Asset Management, LLC
    - (7) Loss Control/Safety Administrator - Partnership Safety Consultants
    - (8) Managed Care Organization - Qual - Lynx
  - c. Appointment of Risk Management Consultants
  - d. Appointment of Regional Safety Risk Management Consultants
  - e. Agent to Receive Service of Process on Behalf of the Fund and Designation of the Official Place Where the Funds Records and Books Shall be Maintained

---

**SCHOOL ALLIANCE INSURANCE FUND**

---

- f. Appointment of Public Agency Compliance Officer
- g. Adoption of the Cash Management Plan for Fund Year 2022/2023
- h. Designation of Official Depositories
- i. Designation of Individuals Authorized as the Fund's Signatories
- j. Establishment of Interest Rate on Delinquent Assessments
- k. Adoption of Meeting Place, Schedule and official Newspapers for the Fund Year 2022/2023
- l. Approval of the Claims Committee and Highland Claim Services, Inc., as a Certifying and Approving Officer
- m. Adoption of the 2022/2023 Risk Management Plan
- 2. Attorney's Monthly Report
- D. Treasurer - Ken MacMillan**
  - 1. Approval of the Bill List for all Fund Years
  - 2. Treasurer's Report
  - 3. Investment Status

*(to be sent under separate cover)*
- E. Administrator – Public Entity Group Administrative Services**
  - 1. Summary of Topics
- F. Loss Control Specialist – Partnership Safety Consultants**
- G. Managed Care Organization – Qual-Lynx**
- H. Claims Servicing Organization – Highland Claim Services, Inc.**
- I. Old Business**
- J. New Business**
  - 1. Motion to Open the Public Hearing on the 2021/2022 Fund Year Budget Revision #1
  - 2. Motion to Close the Public Hearing and Adopt the 2021/2022 Fund Year Budget Revision #1
  - 3. Motion to Open the Public Hearing on the 2022/2023 Fund Year Budget
  - 4. Motion to Close the Public Hearing and Adopt the 2022/2023 Fund Year Budget
- K. Claims Sub-Committee Report**

Ratification of the Claims Sub-Committee's June 13, 2022 meeting minutes.

*(to be sent under separate cover)*
- L. Public Comment**
- M. Closed Session**
  - 1. Claims and Contractual Matters, as required
- N. Open Session Resumes**
  - 1. Payment Authorization and Other Actions Established in Closed Session

**VII. Adjournment**