

SCHOOL ALLIANCE INSURANCE FUND

BOARD OF TRUSTEES' MEETING MINUTES

June 3, 2021

I. Call to Order – Steve Terhune, Vice-Chairperson

The meeting was called to order at 10:03 a.m. by Steve Terhune.

II. Open Public Meetings Statement – Steve Terhune, Vice-Chairperson

The Open Public Meeting Act was read by Steve Terhune.

III. Roll Call

Board of Trustees

		<u>Attendance</u>
Thomas Egan	Cinnaminson Board of Education	Present
Barbara Decker	Franklin Borough Board of Education	Present
Joseph Howe	Freehold Borough Board of Education	Present
Gail Libby	Mt. Olive Township Board of Education	Present
Samantha Dembowski	North Arlington Board of Education	Present
Staci Horne	Phillipsburg Board of Education	Present
Joseph Kelly	Rutherford Board of Education	Absent
Steve Terhune	Southern Regional Board of Education	Present
Jenine Murray	Wood-Ridge Board of Education	Absent

Board of Trustees - Alternates

Haquisha Taylor	Fort Lee Board of Education	Absent
Sara Winchester	Ocean County College	Absent
Nancy DeRiso	Oxford Board of Education	Present

Fund Commissioners Present

Timothy Havlusch	Hackettstown Board of Education
Kathleen Kane	Kittatinny Regional School District
Sarah Bell	Logan Township Board of Education
Bert Arifaj	Lopatcong Township Board of Education
Michael Blake	Maple Shade Board of Education
James Sekelsky	Newton Board of Education
Dr. Fred Savio	Parsippany - Troy Hills Board of Education
Steve McHugh	Stanhope Board of Education
Mark Stratton	Sterling High School District
James McCullough	

Also Present

Bill Young	PEGAS
Chuck Hartsoe	
Barbara Murphy	PEGAS/Risk and Loss Managers, Inc.
Craig Klein	
Paige Berry	Saul Ewing Arnstein & Lehr, LLP
Robert Granata	Highland Claim Services
Linda Wehner	
Lisa Pflug	
Mike Niznik	Partnership Safety Consultants
Lisa Gallo	Qual-Lynx
Dave Balken	Acrisure, LLC dba Balken Risk Management

SCHOOL ALLIANCE INSURANCE FUND

Lou Beckerman	Acrisure, LLC dba Beckerman & Company
Maria Makos	Acrisure, LLC dba Polaris Galaxy Group
Sharon Cooper	Acrisure, LLC dba Public Entity Advocates
George Morville	AJG/Newton
Barbara Fitzpatrick	AJG/Princeton
Daniel Regan	
Victoria Sjulander	Alliant Insurance
John Latimer	The Barclay Group
Tim Latimer	
Lisa Gonteski	
Bob Gemmell	Brown & Brown of NJ
Lee Nestel	CBIZ/Centric
Greg DerAsadourian	
Bruce Walsh	
Alfred Kirk	Connor Strong and Buckelew
Sherry Graiff	
Judy Pecoraro	EPIC
Bonnie Ridolfino	Hardenbergh Insurance Group
Jennifer Olson	
Robert Cottone	Rue Insurance
Jim Malkiewicz	Van Dyk Group
Michael McGrath	
John Moore	Willis Towers Watson

IV. Introduction of Guests

There were no introductions.

V. Approval of Minutes

A. Approval of the March 18, 2021 Board of Trustees' Open Meeting Minutes.

Motion to approve the March 18, 2021 Board of Trustees' Open Meeting Minutes.

Moved: Staci Horne

Seconded: Barbara Decker

Vote: Approved: Unanimous Nay:

VI. Reports

A. Chairperson – Gail Libby

Nominating Subcommittee Appointment

Gail appointed the following to the Nominating Committee:

Gail Libby, Mt. Olive Township Board of Education

Joseph Kelly, Rutherford Board of Education

Staci Horne, Phillipsburg Board of Education

B. Secretary - Joseph Kelly

There was no report.

C. Attorney's Report - M. Paige Berry

1. Monthly Report

The report was included in the agenda packet.

SCHOOL ALLIANCE INSURANCE FUND

D. Treasurer's Report - Barbara Murphy

The Administrator presented the Treasurer's Report and Bill List.

1. Approval of the Treasurer's Report and Bill List for all fund years.

Motion to approve the Treasurer's Report and Bill List for all fund years totaling \$3,301,253.55.

Moved: Thomas Egan

Seconded: Staci Horne

Vote: Approved: Unanimous Nay:

E. Administrator - Public Entity Group Administrative Services - Chuck Hartsoe

1. Summary of Topics Memorandum (included in the agenda packet)

- a. Financial Fast Track Report

As per the report included in the agenda packet.

- b. 2021/2022 New Business Submissions

The administrator stated that the list of new business submissions was included in the agenda packet. The Trustees were requested to approve all applications contingent upon each applicant accepting the SAIF assessment and meeting the Fund's underwriting/loss control criteria.

Motion to approve all applicants contingent upon each applicant accepting their SAIF assessments and meeting SAIF's underwriting/loss control criteria.

Moved: Staci Horne

Seconded: Thomas Egan

Vote: Approved: Unanimous Nay:

- c. 2021/2022 Risk Management Plan

Motion to approve Resolution 20-23 Adopting the Risk Management Plan for the 2021/2022 fund year.

Moved: Joseph Howe

Seconded: Staci Horne

Vote: Approved: Unanimous Nay:

- d. 2021/2022 Meeting Schedule

As per the meeting schedule included in the agenda packet.

- e. Safety Incentive Program

- f. Outstanding Documents

- g. STOPit Program

- h. Vector Solutions Program (formerly SafeSchools)

- i. HR Helpline

- j. NJ Motor Vehicle Commission (CAIR)

F. Loss Control Specialist - Partnership Safety Consultants

There was no report.

G. Managed Care Organization - Qual-Lynx

Lisa Gallo presented the Activity Report and Bill Review Services report included in the agenda packet.

H. Claims Servicing Organization - Highland Claim Services Inc.

There was no report.

SCHOOL ALLIANCE INSURANCE FUND

I. Old Business

There was no old business.

J. New Business

1. **Motion** to Introduce the 2020/2021 Fund Year Budget Revision #1.

Moved: Thomas Egan

Seconded: Barbara Decker

Vote: Approved: Unanimous Nay:

2. **Motion** to Introduce the 2021/2022 Fund Year Budget and certify the Assessments.

Moved: Thomas Egan

Seconded: Joseph Howe

Vote: Approved: Unanimous Nay:

K. Claims Sub-Committee Report

Ratification of the Claims Sub-Committee's April 13, 2021 and May 10, 2021 Meeting Minutes.

Motion to ratify the Claim Sub-Committee's April 13, 2021 and May 10, 2021 Meeting Minutes.

Moved: Thomas Egan

Seconded: Barbara Decker

Vote: Approved: Unanimous Nay: Abstain:

L. Public Comment

There was no public comment.

VII. Adjournment

Motion to adjourn the meeting.

Moved: Staci Horne

Seconded: Barbara Decker

Vote: Approved: Unanimous Nay:


The meeting was adjourned at 11:08 a.m.

The next meeting will be held Thursday, July 29 2021 via Zoom.

Respectfully Submitted,



Authorized Signature



Date