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**SCHOOL ALLIANCE INSURANCE FUND**

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**FUND COMMISSIONERS' REORGANIZATION MEETING AGENDA  
July 29, 2021**

- I. Call to Order**
  - II. Open Public Meetings Statement**
  - III. Roll Call**
  - IV. Introduction of Guests**
  - V. Old Business**
  - VI. New Business**
    - A. Presentation of Slate of Officers - Nominating Committee**
    - B. Election of Officers to Serve Full Fund and Board of Trustees**
      - 1. Resolution 21-01 - Authorizing the Election of the Fund's Officers
    - C. Election of the Board of Trustees and Alternate Trustees**
      - 1. Resolution 21-02 - Authorizing the Election of the Board of Trustees
      - 2. Resolution 21-03 - Authorizing the Election of the Alternate Trustees
  - VII. Adjournment**
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**SCHOOL ALLIANCE INSURANCE FUND**

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**BOARD OF TRUSTEES’  
REORGANIZATION MEETING AGENDA  
July 29, 2021**

- I. Call to Order - Chairperson**
- II. Open Public Meetings Statement - Chairperson**
- III. Roll Call**
- IV. Introduction of Guests**
- V. Approval of the June 3, 2021 Board of Trustees’ Open Meeting Minutes**
- VI. Reports**
  - A. Chairperson**
    - 1. Appointment of the 2021/202 Fund Year Safety & Education Advisory Committee
    - 2. Finance Sub - Committee
    - 3. Claims Sub - Committee
    - 4. SEL Fund Commissioners
  - B. Secretary**
  - C. Attorney - Saul Ewing Arnstein & Lehr, LLP - M. Paige Berry**
    - 1. Resolutions 21-04 through 21-18
      - a. Appointment of Service Providers
        - (1) Actuary - The Actuarial Advantage
        - (2) Administrator - Public Entity Group Administrative Services
        - (3) Attorney - Saul Ewing Arnstein & Lehr, LLP
        - (4) Auditor - Withum, Smith + Brown
        - (5) Claims Servicing - Highland Claim Services, Inc.
        - (6) Custodian of Funds - Kenneth MacMillan
        - (7) Investment Manager - PFM Asset Management, LLC
        - (8) Loss Control/Safety Administrator - Partnership Safety Consultants
        - (9) Managed Care Organization - Qual-Lynx
      - b. Authorizing the Execution of Contracts with Service Providers
        - (1) Actuary - The Actuarial Advantage
        - (2) Administrator - Public Entity Group Administrative Services
        - (3) Attorney - Saul Ewing Arnstein & Lehr, LLP
        - (4) Auditor - Withum, Smith + Brown
        - (5) Claims Servicing - Highland Claim Services, Inc.
        - (6) Custodian of Funds - Kenneth MacMillan
        - (7) Investment Manager - PFM Asset Management, LLC
        - (8) Loss Control/Safety Administrator - Partnership Safety Consultants
        - (9) Managed Care Organization - Qual - Lynx
      - c. Appointment of Risk Management Consultants
      - d. Appointment of Regional Safety Risk Management Consultants
      - e. Agent to Receive Service of Process on Behalf of the Fund and Designation of the Official Place Where the Funds Records and Books Shall be Maintained

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- f. Appointment of Public Agency Compliance Officer
- g. Adoption of the Cash Management Plan for Fund Year 2021/2022
- h. Designation of Official Depositories
- i. Designation of Individuals Authorized as the Fund's Signatories
- j. Establishment of Interest Rate on Delinquent Assessments
- k. Adoption of Meeting Place, Schedule and official Newspapers for the Fund Year 2021/2022
- l. Approval of Highland Claim Services, Inc., as a Certifying and Approving Officer
- m. Approval of the Claims Committee as a Certifying and Approving Officer
- n. Adoption of Policy for Public Participation
- o. Adoption of Amended Defense Counsel Fees
- 2. Attorney's Monthly Report
- D. Treasurer - Ken MacMillan**
  - 1. Approval of the Bill List for all Fund Years
  - 2. Treasurer's Report
  - 3. Investment Status

*(all reports to be sent under separate cover)*
- E. Administrator – Public Entity Group Administrative Services**
  - 1. Summary of Topics
- F. Loss Control Specialist – Partnership Safety Consultants**
- G. Managed Care Organization – Qual-Lynx**
- H. Claims Servicing Organization – Highland Claim Services, Inc.**
- I. Old Business**
- J. New Business**
  - 1. Motion to Open the Public Hearing on the 2020/2021 Fund Year Budget Revision #1
  - 2. Motion to Close the Public Hearing and Adopt the 2020/2021 Fund Year Budget Revision #1
  - 3. Motion to Open the Public Hearing on the 2021/2022 Fund Year Budget
  - 4. Motion to Close the Public Hearing and Adopt the 2021/2022 Fund Year Budget
- K. Claims Sub-Committee Report**

Ratification of the Claims Sub-Committee's June 17, 2021 meeting minutes.

*(to be sent under separate cover)*
- L. Public Comment**
- M. Closed Session (if needed)**
- N. Open Session Resumes (if closed session is needed)**

**VII. Adjournment**