

SCHOOL ALLIANCE INSURANCE FUND

BOARD OF TRUSTEES' MEETING MINUTES

March 21, 2024

I. Call to Order - Joseph Kelly, Chairperson

The meeting was called to order at 11:04 a.m. by Joseph Kelly, Chairperson.

II. Open Public Meetings Statement - Joseph Kelly, Chairperson

The Open Public Meeting Act was read by Joseph Kelly, Chairperson.

III. Roll Call

Board of Trustees

		<u>Attendance</u>
Nancy DeRiso	Byram Township Board of Education	Absent
Patrick Pisano	Freehold Borough Board of Education	Present
Danielle Tarvin	Lenape Valley Regional School District	Present
Michael Blake	Maple Shade Board of Education	Absent
Samantha Dembowski	North Arlington Board of Education	Absent
Staci Horne	Phillipsburg Board of Education	Present
Joseph Kelly	Rutherford Board of Education	Present
Nicole Petrone	Upper Freehold Regional School District	Absent

Alternate Board of Trustees

Sara Winchester	Ocean County College	Absent
Jean Flynn	Washington Township Board of Education	Present

Fund Commissioners

Eric Thomasevich	Leonia Board of Education
Danielle Dolci	Mansfield Township Board of Education
Ann Kluck	Northern Region Educational Services Commission
Jared Toscano	Palmyra Board of Education
Pasquale Yacovelli	Pemberton Township Board of Education
Robert Foster	Riverton Board of Education

Also Present

Chuck Hartsoe	PEGAS
Barbara Murphy	PEGAS/Risk and Loss Managers, Inc.

Craig Klein	
M. Paige Berry	Saul Ewing, LLP
Lisa Gallo	Qual-Lynx
Lisa Pflug	Highland Claims

Linda Wehner
Camila Hafez
Vanessa Arias
AJG/Newton

George Morville
Michael Chymiy
Donna Huron

AJG/Princeton

Barbara Fitzpatrick
Latonya Brennan
Amanda DeNapoli
Lauren Potts
Dan Regan (joined meeting at 11:19 a.m.)

SCHOOL ALLIANCE INSURANCE FUND

	Peggy Jelley
	Eva Jakowluk
Atlantic Associates	Lena Fulton
	Stowell Fulton
Balken Risk Management	David Balken
	Gio Mongioi
	Christa Foli
The Barclay Group	John Latimer
	Lisa Gonteski
	Michael McCarthy
Beckerman & Company	Louis Beckerman
Brown & Brown	Bob Gemmell
CBIZ	Bruce Walsh
	Greg DerAsadourian
Conner Strong	Alfred Kirk
	Sherry Graiff
EPIC	Judy Pecoraro
	Chris Homan
Hardenbergh Group	Jennifer Olson
	Christina Violetti
IMAC	Karen Waters
Polaris Galaxy Group	Spiro Molfetas
	Jessica Roberts
Rue Insurance	Robert Cottone
The Van Dyk Group	Jim Malkiewicz
	Mike McGrath
Whitney Roddy	Martha Thalheimer
Willis Towers Watson	John Moore
	Pamela Korner

IV. Introduction of Guests
There were no introductions.

V. Minutes

A. Approval of the January 11, 2024 Board of Trustees' Open Meeting Minutes and January 11, 2024 Closed Meeting Minutes

Motion to approve the January 11, 2024 Board of Trustees' Open and Closed Meeting Minutes.

Moved: Patrick Pisano

Seconded: Staci Horne

Vote: Approved: Unanimous Nay:

VI. Reports

A. Chairperson - Joseph Kelly

A. Contract Subcommittee Appointment

Joseph Kelly appointed the following to the Service Provider Contract Subcommittee: Joseph Kelly, Samantha Dembowski, Michael Blake

SCHOOL ALLIANCE INSURANCE FUND

- B. Secretary - Michael Blake**
There was no report.
- C. Attorney - Saul Ewing, LLP, M. Paige Berry**
1. Monthly Report
The report was included in the agenda packet.
- D. Treasurer's Report - Barbara Murphy**
Barbara Murphy presented the Bill List and Treasurer's Report.
1. Approval of the Bill List and Treasurer's Report for all fund years.
Motion to approve the Bill List and Treasurer's Report for all fund years totaling \$8,305,231.20.
Moved: Staci Horne
Seconded: Patrick Pisano
Vote: Approved: Unanimous Nay:
- E. Administrator - Public Entity Group Administrative Services, Chuck Hartsoe**
1. Summary of Topics
Per the memorandum included in the agenda package.
2024/2025 Fund Year New Business Submissions
The Administrator reviewed the list of entities applying to the Fund. Discussion ensued and the consensus was to approve all applicants that meet SAIF's underwriting and loss control criteria.
Motion to approve all applicants contingent upon each applicant accepting their SAIF assessments and meeting the SAIF's underwriting/loss control criteria.
Moved: Patrick Pisano
Seconded: Staci Horne
Vote: Approved: Unanimous Nay:
- F. Managed Care Organization - Qual-Lynx, Lisa Gallo**
Lisa Gallo presented the Activity Report and Bill Review Services report included in the agenda package.
- G. Claims Servicing Organization – Highland Claims Services**
There was no report.
- H. New Business**
There was no new business.
- I. Old Business**
There was no old business.
- J. Claims Sub-Committee Report**
Ratification of the Claims Sub-Committee's February 20, 2024 Meeting Minutes.
Motion to ratify the Claim Sub-Committee's February 20, 2024 Meeting Minutes.
Moved: Staci Horne
Seconded: Patrick Pisano
Vote: Approved: Unanimous Nay:

SCHOOL ALLIANCE INSURANCE FUND

K. Public Comment

There was no public comment.

H. Closed Session

Motion to adjourn to Closed Session.

Moved: Patrick Pisano

Seconded: Staci Horne

Vote: Approved: Unanimous Nay:

Open Session adjourned at 11:35 a.m.

Motion to resume Open Session.

Moved: Jean Flynn

Seconded: Staci Horne

Vote: Approved: Unanimous Nay:

Open Session resumed at 12:16 p.m.

I. Open Session Resumes

Motion to approve payment authorization requests presented and to authorize the administrator to enter into contract for loss control services with JA Montgomery for the period April 1, 2024 through June 30, 2025.

Moved: Staci Horne

Seconded: Jean Flynn

Vote: Approved: Unanimous Nay:

VII. Adjournment

Motion to adjourn the meeting.

Moved: Jean Flynn

Seconded: Patrick Pisano

Vote: Approved: Unanimous Nay:

The meeting was adjourned at 12:19 p.m.

The next meeting will be held on **Wednesday, May 29, 2024 at 11:00 a.m. via Zoom.**

Respectfully Submitted,

Michael Blake
Authorized Signature

6-3-24
Date