
SCHOOL ALLIANCE INSURANCE FUND

**FUND COMMISSIONERS' REORGANIZATION MEETING AGENDA
July 20, 2023**

- I. Call to Order**
 - II. Open Public Meetings Statement**
 - III. Roll Call**
 - IV. Introduction of Guests**
 - V. Old Business**
 - VI. New Business**
 - A. Election of Officers to Serve Full Fund and Board of Trustees**
 - 1. Resolution 23-01 - Authorizing the Election of the Fund's Officers
 - B. Election of Board of Trustees and Alternate Trustees**
 - 2. Resolution 23-02 - Authorizing the Election of the Board of Trustees
 - 3. Resolution 23-03 - Authorizing the Election of the Alternate Trustees
 - VII. Adjournment**
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**BOARD OF TRUSTEES’
REORGANIZATION MEETING AGENDA
July 20, 2023**

- I. Call to Order - Chairperson**
- II. Open Public Meetings Statement - Chairperson**
- III. Roll Call**
- IV. Introduction of Guests**
- V. Board of Trustee Business**
 - A. Approval of the June 15, 2023 Board of Trustees’ Open and Closed Meeting Minutes**
 - B. Reports**
 - 1. Chairperson**
 - a. Finance Sub - Committee
 - b. Claims Sub - Committee
 - c. SEL Fund Commissioners
 - 2. Secretary**
 - 3. Attorney - Saul Ewing, LLP - M. Paige Berry**
 - a. Resolutions 23-04 through 23-18
 - (1) Appointment of Service Providers
 - (a) Actuary - The Actuarial Advantage
 - (b) Administrator - P.L. Services, LLC dba Public Entity Group Administrative Services
 - (c) Attorney - Saul Ewing, LLP
 - (d) Auditor - WithumSmith+Brown
 - (e) Claims Servicing - Highland Claim Services, Inc.
 - (f) Custodian of Funds - Kenneth MacMillan
 - (g) Investment Manager - PFM Asset Management, LLC
 - (h) Loss Control/Safety Administrator - Partnership Safety Consultants
 - (i) Managed Care Organization - Qual-Lynx
 - (2) Authorizing the Execution of Contracts with Service Providers
 - (a) Actuary - The Actuarial Advantage
 - (b) Administrator - P.L. Services, LLC dba Public Entity Group Administrative Services
 - (c) Attorney - Saul Ewing, LLP
 - (d) Auditor - WithumSmith+Brown
 - (e) Claims Servicing - Highland Claim Services, Inc.
 - (f) Custodian of Funds - Kenneth MacMillan
 - (g) Investment Manager - PFM Asset Management, LLC
 - (h) Loss Control/Safety Administrator - Partnership Safety Consultants
 - (i) Managed Care Organization - Qual - Lynx
 - (3) Appointment of Risk Management Consultants

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- (4) Appointment of Regional Safety Risk Management Consultants
 - (5) Agent to Receive Service of Process on Behalf of the Fund and Designation of the Official Place Where the Funds Records and Books Shall be Maintained
 - (6) Appointment of Public Agency Compliance Officer
 - (7) Adoption of the Cash Management Plan for Fund Year 2023/2024
 - (8) Designation of Official Depositories
 - (9) Designation of Individuals Authorized as the Fund's Signatories
 - (10) Establishment of Interest Rate on Delinquent Assessments
 - (11) Adoption of Meeting Place, Schedule, and official Newspapers for the Fund Year 2023/2024
 - (12) Approval of the Claims Committee and Highland Claim Services, Inc., as a Certifying and Approving Officer
 - (13) Approval of Amended Litigation Management Plan
 - (14) Approval of Amended Defense Counsel List
- b. Attorney's Monthly Report
- 4. Treasurer - Ken MacMillan**
- a. Approval of the Bill List for all Fund Years
 - b. Treasurer's Report
 - c. Investment Status
- (to be sent under separate cover)*
- 5. Administrator – Public Entity Group Administrative Services**
- a. Summary of Topics
- 6. Loss Control Specialist – Partnership Safety Consultants**
- 7. Managed Care Organization – Qual-Lynx**
- 8. Claims Servicing Organization – Highland Claim Services, Inc.**
- 9. Old Business**
- 10. New Business**
- a. Motion to Open the Public Hearing on the 2022/2023 Fund Year Budget Revision #1
 - b. Motion to Close the Public Hearing and Adopt the 2022/2023 Fund Year Budget Revision #1
 - c. Motion to Open the Public Hearing on the 2023/2024 Fund Year Budget
 - d. Motion to Close the Public Hearing and Adopt the 2023/2024 Fund Year Budget
- 11. Claims Sub-Committee Report**
- 12. Public Comment**
- 13. Closed Session**
- a. Claims and Contractual Matters, as required
- 14. Open Session Resumes**
- a. Payment Authorization and Other Actions Established in Closed Session

VI. Adjournment