
SCHOOL EXCESS LIABILITY FUND

**REORGANIZATION MEETING AGENDA
October 23, 2019**

I. Call to Order

II. Open Public Meetings Statement

III. Roll Call

IV. Introduction of Guests

V. General Fund Business

A. Resolution 19-01

1. Authorizing the Election of the Fund's Officers/Board of Trustees and Alternate Trustees

VI. Board of Trustees' Business

A. Approval of the May 22, 2019 Board of Trustees' Open Meeting Minutes

B. Reports

1. Chairperson
2. Secretary
3. Attorney - Saul Ewing Arnstein & Lehr, LLP - M. Paige Berry
 - a. Resolutions 19-02 through 19-12
 1. Appointment of Service Providers for the 2019/2020 Fund Year
 - (a) Actuary - The Actuarial Advantage
 - (b) Attorney - Saul Ewing Arnstein & Lehr, LLP
 - (c) Auditor - Withum, Smith + Brown, PC
 - (d) Claims Servicing - Highland Claim Services, Inc.
 - (e) Custodian of Funds - Kenneth MacMillan
 - (f) Investment Manager - PFM Asset Management, LLC
 2. Authorizing the Execution of Contracts with Service Providers
 - (a) Actuary - The Actuarial Advantage
 - (b) Attorney - Saul Ewing Arnstein & Lehr, LLP
 - (c) Auditor - Withum, Smith + Brown, PC
 - (d) Claims Servicing - Highland Claim Services, Inc.
 - (e) Custodian of Funds - Kenneth MacMillan
 - (f) Investment Manager - PFM Asset Management, LLC
 3. Designating the Administrator as Agent
 4. Appointment of Public Agency Compliance Officer
 5. Adoption of the Cash Management Plan for Fund Year 2019/2020
 6. Designation of Official Depositories
 7. Designation of Individuals Authorized as the Fund's Signatories
 8. Establishment of Interest Rate on Delinquent Assessments
 9. Designating a Meeting Place, Schedule and Official Newspapers for the Fund Year 2019/2020
 10. Approval of Highland Claim Services, Inc., as a Certifying and Approving Officer
 11. Approval of the Claims Committee as a Certifying and Approving Officer

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C. Treasurer - Ken MacMillan

1. Approval of the Bill List for all Fund Years
2. Approval of the Treasurer's Report for all Fund Years
3. Investment Status

D. Financial Presentation

1. Actuarial Report as of June 30, 2019 - Actuarial Advantage
(will be sent under separate cover)
2. Financial Report as of June 30, 2019 - Withum, Smith + Brown
(will be sent under separate cover)
3. Resolution Certifying Annual Audit
4. Certification of Governing Body

E. Administrator - Risk & Loss Managers, Inc. /Public Entity Group Administrative Services

VII. Old Business

VIII. New Business

- A. Motion to Open the Public Hearing on the 2018/2019 Fund Year Budget - Revision #2**
- B. Motion to Close the Public Hearing and Adopt the 2018/2019 Fund Year Budget – Revision #2**
- C. Motion to Introduce the 2018/2019 Budget Revision #3**
- D. Motion to Open the Public Hearing on the 2019/2020 Fund Year Budget**
- E. Motion to Close the Public Hearing and Adopt the 2019/2020 Fund Year Budget**

IX. Public Comment

X. Closed Session *(if needed)*

- A. Claims and Contractual Matters, as required**

XI. Open Session Resumes

- A. Payment Authorizations and Other Actions Established in Closed Session**

XII. Claims Sub-Committee Report

Ratification of the December 11, 2018, June 14, 2019, August 12, 2019 and October 17, 2019 Claims Committee Meeting Minutes *(to be distributed at the meeting).*

XIII. Adjournment