
SCHOOL ALLIANCE INSURANCE FUND

**BOARD OF TRUSTEES' MEETING AGENDA
November 30, 2023**

- I. Call to Order - Joseph Kelly, Chairperson**
- II. Open Public Meetings Statement - Joseph Kelly, Chairperson**
- III. Roll Call**
- IV. Introduction of Guests**
- V. Approval of the July 20, 2023 Fund Commissioners' & Board of Trustees' Reorganization Meeting Minutes**
- VI. Reports**
 - A. Chairperson - Joseph Kelly**
 - B. Secretary - Michael Blake**
 - C. Attorney - M. Paige Berry, Saul Ewing, LLP**
 - 1. Monthly Report
(to be sent prior to the meeting)
 - D. Treasurer - Ken MacMillan**
 - 1. Approval of the Bill List for all Fund Years
 - 2. Treasurer's Report
 - 3. Investment Status
(to be sent prior to the meeting)
 - E. Financial Presentation**
 - 1. Actuarial Report as of June 30, 2023 – Kyle Mrotek, Actuarial Advantage
(to be sent prior to the meeting)
 - 2. Financial Report as of June 30, 2023 - Shawn Gillon, WithumSmith+Brown
(to be sent prior to the meeting)
 - 3. Resolution 23-18 Certifying Review of Annual Audit Report
 - 4. Certification of Governing Body
 - F. Administrator - Public Entity Group Administrative Services**
 - 1. Summary of Topics
 - G. Loss Control Specialist - Mike Niznik, Partnership Safety Consultants**
(to be sent prior to the meeting)
 - H. Managed Care Organization - Qual-Lynx**
 - I. Claims Servicing Organization - Highland Claim Services, Inc.**
 - J. Old Business**
 - K. New Business**
 - L. Claims Sub-Committee Report**
 - 1. Ratification of the Claims Sub-Committee's August 21, 2023, September 11, 2022, October 10, 2023 and November 14, 2023 Meeting Minutes
(to be sent prior to the meeting)
 - M. Public Comment**
 - N. Closed Session**
 - 1. Claims and Contractual Matters, as required
 - O. Open Session Resumes**
 - 1. Payment Authorizations and Other Actions Established in Closed Session
- VII. Adjournment**