
SCHOOL EXCESS LIABILITY FUND

BOARD OF TRUSTEES' MEETING MINUTES

May 26, 2022

I. Call to Order – Robert Carfagno, Chairperson

The telephonic meeting was called to order at 12:34 p.m. by Robert Carfagno, Chairperson.

II. Open Public Meetings Statement Read

The Open Public Meeting Act was read by Barbara Murphy, Administrator.

III. Roll Call

Board of Trustees

		<u>Attendance</u>
Robert Carfagno	Diploma Joint Insurance Fund	Present
Gail Libby	School Alliance Insurance Fund	Absent
Eric Larson	Diploma Joint Insurance Fund	Present
Staci Horne	School Alliance Insurance Fund	Present

Board of Trustees - Alternates

Steve Terhune	School Alliance Insurance Fund	Present
George Spina	Diploma Joint Insurance Fund	Absent

Also Present

Barbara Murphy	Risk & Loss Managers, Inc.
Craig Klein	
Chuck Hartsoe	Public Entity Group Administrative Services
Paige Berry	Saul Ewing Arnstein & Lehr, LLP
Robert Granata	Highland Claims Service

IV. Introduction of Guests

There were no introductions.

V. Minutes

A. Approval of the November 18, 2021 Board of Trustees' Meeting Minutes

Motion to approve the November 18, 2021 Board of Trustees' Meeting Minutes.

Moved: Steve Terhune

Seconded: Staci Horne

Vote: Approved: Unanimous Nay:

VI. Reports

A. Chairperson – Robert Carfagno

There was no report

B. Secretary – Eric Larson

There was no report.

C. Attorney's Report – Saul Ewing Arnstein & Lehr, LLP

There was no report.

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D. Treasurer's Report

Barbara Murphy presented the bill list and treasurer's report.

1. Approval of the Treasurer's Report and Bill list for all fund years totaling \$7,450,477.83.

Motion to approve the Treasurer's Report and Bill list for all Fund Years.

Moved: Staci Horne

Seconded: Steve Terhune

Vote: Approved: Unanimous Nay:

E. Administrator-Risk and Loss Managers, Inc./Public Entity Group Administrative Services

1. 2022/2023 Proposed Meeting Schedule

F. Claims Servicing Organization – Highland Claim Services, Inc.

There was no report.

VII. Old Business

There was no old business.

VIII. New Business

- A. **Motion** to Introduce the 2021/2022 Fund Year Budget - Revision #1.

Moved: Steve Terhune

Seconded: Staci Horne

Vote: Approved: Unanimous Nay:

Barbara Murphy presented the 2022-2023 Fund Year budget.

- B. **Motion** to Introduce the 2022-2023 Fund Year Budget and Certify the Assessments.

Moved: Steve Terhune

Seconded: Eric Larson

Vote: Approved: Unanimous Nay:

IX. Claims Sub-Committee Report

- A. **Ratification of the Claims Sub-Committee's January 10, 2022, February 14, 2022, March 14, 2022, April 11, 2022 and May 16, 2022 Meeting Minutes**

Motion to ratify the Claim Sub-Committee's January 10, 2022, February 14, 2022, March 14, 2022, April 11, 2022 and May 16, 2022 Meeting Minutes.

Moved: Staci Horne

Seconded: Steve Terhune

Vote: Approved: Unanimous Nay:

X. Public Comment

There was no public comment.

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XI. Closed Session

Motion to enter closed session.

Moved: Steve Terhune

Seconded: Eric Larson

Vote: Approved: Unanimous Nay:

Open Session was adjourned at 12:41 p.m.

Motion to adjourn closed session.

Moved: Steve Terhune

Seconded: Eric Larson

Vote: Approved: Unanimous Nay:

Open Session resumed at 12:47 p.m.

XII. Adjournment

Motion to adjourn the meeting.

Moved: Steve Terhune

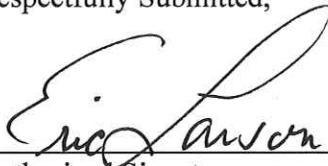
Seconded: Eric Larson

Vote: Approved: Unanimous Nay:

The meeting was adjourned at 12:48 p.m.

The next meeting will be held on July 28, 2022 via Zoom.

Respectfully Submitted,



Authorized Signature

7/29/22

Date