
SCHOOL ALLIANCE INSURANCE FUND

FUND COMMISSIONERS' REORGANIZATION MEETING AGENDA
July 17, 2025

- I. Call to Order**
 - II. Open Public Meetings Statement**
 - III. Roll Call**
 - IV. Introduction of Guests**
 - V. Old Business**
 - VI. New Business**
 - A. Election of Officers to Serve Full Fund and Board of Trustees**
 - 1. Resolution 25-01 - Authorizing the Election of the Fund's Officers
 - B. Election of Board of Trustees and Alternate Trustees**
 - 2. Resolution 25-02 - Authorizing the Election of the Board of Trustees
 - 3. Resolution 25-03 - Authorizing the Election of the Alternate Trustees
 - VII. Adjournment**
-

**BOARD OF TRUSTEES’
REORGANIZATION MEETING AGENDA
July 17, 2025**

- I. Call to Order - Chairperson**
- II. Open Public Meetings Statement - Chairperson**
- III. Roll Call**
- IV. Introduction of Guests**
- V. Board of Trustee Business**
 - A. Approval of the May 22, 2025 Board of Trustees’ Open Meeting Minutes**
 - B. Approval of the May 22, 2025 Board of Trustees’ Closed Meeting Minutes**
(to be sent under separate cover)
 - C. Reports**
 - 1. Chairperson**
 - a. Finance Sub - Committee
 - b. Claims Sub - Committee
 - c. SEL Fund Commissioners
 - 2. Secretary**
 - 3. Attorney - Saul Ewing, LLP - M. Paige Berry**
 - a. Resolutions 25-04 through 25-17
 - (1) Appointment of Service Providers
 - (a) Actuary - The Actuarial Advantage
 - (b) Attorney - Saul Ewing, LLP
 - (c) Claims Servicing - Highland Claim Services, Inc.
 - (d) Custodian of Funds - Kenneth MacMillan
 - (e) Investment Manager - PFM Asset Management, LLC
 - (f) Managed Care Organization - Qual-Lynx
 - (g) Loss Control - J.A. Montgomery Consulting
 - (2) Authorizing the Execution of Contracts with Service Providers
 - (a) Actuary - The Actuarial Advantage
 - (b) Attorney - Saul Ewing, LLP
 - (c) Claims Servicing - Highland Claim Services, Inc.
 - (d) Custodian of Funds - Kenneth MacMillan
 - (e) Investment Manager - PFM Asset Management, LLC
 - (f) Managed Care Organization - Qual – Lynx
 - (g) Loss Control - J.A. Montgomery Consulting
 - (3) Appointment of Risk Management Consultants
 - (4) Appointment of Regional Safety Risk Management Consultants
 - (5) Agent to Receive Service of Process on Behalf of the Fund and Designation of the Official Place Where the Funds Records and Books Shall be Maintained
 - (6) Appointment of Public Agency Compliance Officer
 - (7) Adoption of the Cash Management Plan for Fund Year 2025/2026

SCHOOL ALLIANCE INSURANCE FUND

- (8) Designation of Official Depositories
- (9) Designation of Individuals Authorized as the Fund's Signatories
- (10) Establishment of Interest Rate on Delinquent Assessments
- (11) Adoption of Meeting Place, Schedule, and official Newspapers for the Fund Year 2025/2026
- (12) Approval of the Claims Committee and Highland Claim Services, Inc., as a Certifying and Approving Officer
- (13) Adoption of 2025/2026 Risk Management Plan
(to be sent under separate cover)
- (14) Approval of Amended Defense Counsel List
- b. Attorney's Monthly Report
- 4. **Treasurer - Ken MacMillan**
 - a. Approval of the Bill List for all Fund Years
 - b. Treasurer's Report
 - c. Investment Status
(to be sent under separate cover)
- 5. **Administrator - Public Entity Group Administrative Services**
 - a. Summary of Topics
- 6. **Loss Control Specialist - J. A. Montgomery Services**
(to be sent under separate cover)
- 7. **Managed Care Organization - Qual-Lynx**
(to be sent under separate cover)
- 8. **Claims Servicing Organization - Highland Claim Services, Inc.**
- 9. **Old Business**
- 10. **New Business**
 - a. Motion to Open the Public Hearing on the 2024/2025 Fund Year Budget Revision #1
 - b. Motion to Close the Public Hearing and Adopt the 2024/2025 Fund Year Budget Revision #1
 - c. Motion to Open the Public Hearing on the 2025/2026 Fund Year Budget
 - d. Motion to Close the Public Hearing and Adopt the 2025/2026 Fund Year Budget
- 11. **Claims Sub-Committee Report**
 - a. Ratification of the Claims Sub-Committee's June 9, 2025 Meeting Minutes
(to be sent under separate cover)
- 12. **Public Comment**
- 13. **Closed Session**
 - a. Motion to Enter into Closed Session for Claims and Contractual Matters, as required
- 14. **Open Session Resumes**
 - a. Motion to Approve Payment Authorization and Other Actions Established in Closed Session

VI. Adjournment